



# MARWOOD CIRCLE

## HOA NEWSLETTER



November 2011

### ANNUAL MEETING & POTLUCK BBQ Was Held Tuesday, August 16th

Thank you to all the homeowners who attended the Potluck BBQ & the Marwood Circle HOA Annual Meeting on Tuesday, August 16, 2011. Part of the Annual Meeting of the Membership was devoted to electing Directors to the Board. Your 2011-2012 Board is as follows:

**President**                    **John Levering**  
**Vice President**           **Debra Klein**  
**Sec/Treasurer**

There is one Board position open. If you are interested in volunteering to serve on your Board, please contact Commonwealth or come to the next Board Meeting.

Many, many thanks to these Board members who have and will continue to give their time and expertise to our HOA. Every homeowner appreciates their dedication and hard work.

### HOA Reminders.....

- Speed limit is 15 mph for all vehicles driving within the community.
- Please drive slowly and cautiously at all times.
- Parking in the common area is prohibited in any area other than the designated parking area.
- **NO DOUBLE PARKING IN THE COMMON AREA, Please!**



### Marwood Circle Homeowners Association Board of Directors Meeting AGENDA

Tuesday, November 15, 2011 at 7:00 p.m.  
Round Table Pizza, 1791 Marlow Road

- I    **CALL TO ORDER**
- II   **ROLL CALL**
- III **OWNERS' FORUM**
- IV **CONSENT CALENDAR**
  - A. Minutes
  - B. Financial Report
- V   **OLD BUSINESS**
  - A. Other Old Business
- VI **NEW BUSINESS**
  - A. 2012 Budget Discussion and Approval
  - B. Open Board Position
  - C. Newsletter Items
  - D. Other New Business
- VII **NEXT MEETING** – Tuesday, February 7, 2012  
At 7:00 pm.
- VIII **ADJOURNMENT**

*Wishing you  
a very Happy  
Thanksgiving!*



Your property management company is:

**Commonwealth Property Management**  
707-687-2580 or 855-206-4898

**Service Requests: Ext. 208 or Email:**  
Rachel@CommonwealthPropertyManagement.com  
**Fax: 707-687-2588**  
**After Hours Emergencies: 707-543-2990**

## *Marwood Circle Homeowners Association*

On the reverse side, please find an ***Electronic Communications Authorization*** form. With costs from the United States Postal System continuing to increase, the Association is determined to find ways to communicate with homeowners in a cost effective and efficient manner. With your permission, we would like to start emailing you copies of the newsletters and other timely community notices in lieu of sending you hard copies. This does not include emailing bills, pre-lien and collection notices, hearing and violation notices, requests for alternative dispute resolution, or other annual disclosures.

Commonwealth Property Management will build a private base of homeowners' email addresses that will be used only to transmit your Association's information. Releasing your email address is intended for the private use of the *Marwood Circle Homeowners Association* business only, and will not be distributed, sold or otherwise, to any entity outside the Association.

Please complete the form on the reverse side and return to the *Marwood Circle Homeowners Association*, 9062 Brooks Road South, Windsor, CA 95492 as soon as possible. This Authorization can be rescinded by written request at any time. *Thank you!*

**If you have any questions, please call  
Commonwealth Property Management at 707-687-2580**



**Marwood Circle Homeowners Association**  
**Electronic Communications Authorization**

(Please Print)

Owner Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ Lot Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_@\_\_\_\_\_

I/we, consent to receiving notices, correspondences, messages, and documents from the Association in electronic form by electronic mail at \_\_\_\_\_@\_\_\_\_\_. I/we authorize the Marwood Circle Homeowners Association to send notices, messages, correspondences, and other documents, including all annual disclosures and notice (excluding ballots, violation and hearing notices, collection notices, and pre-lien and lien notices) to me/us at the email address stated above in lieu of U.S. mail. It will be the Association's option to send notices, messages, correspondences, and other documents to me/us by either electronic means or by mail or another method allowed by law.

This authorization shall remain in effect until I notify the Association in writing of its cancellation.

I do not use email; please continue to mail me a hard copy.

Date: \_\_\_\_\_  
\_\_\_\_\_  
Owner signature

Date: \_\_\_\_\_  
\_\_\_\_\_  
Owner signature

Please note that releasing your email address is intended for the private use of the Marwood Circle Homeowners Association business only, and will not be distributed, sold or otherwise, to any entity outside the Association.

**Please return this completed form to:**

**Marwood Circle Homeowners Association**  
**9062 Brooks Road South**  
**Windsor, CA 95492**

**Or fax to (707) 687-2588**